



December 2010

What a Year!

Who could have predicated this time last year, that the year ahead would be provide so much adversity and the opportunity to rise to the challenge. For many of us, whether struck by natural disaster, economic reforms or just a slow economy, we have had to survive. Charles Darwin is attributed with the saying:

"It is not the strongest of the species that survives, nor the most intelligent that survives. It is the one that is the most adaptable to change."

I applaud all of you who have adapted to change. My greatest joy in providing help using computers smarter is watching people adapt to technology, overcome their fears and master their computers.



A Very Merry Christmas wish to you all. I hope the holidays are filled with family, friends and great enjoyment. All the best for a bright new year...and the new changes that brings!

But it came from my friend...

Sometimes you catch a cold from a friend. Computers are no different. There are programs out there that can hijack your address book and send bad emails to all your friends and family, masquerading as coming from you. They are referred to as Trojans or Malware. They slow down your computer and cause mischief and mayhem.

NEVER, EVER click a link in an email without first confirming it is authentic. If you can't call the sender to verify, there are other tools you can use.

WOT – Web of Trust – is a great add on to any internet browser. Sites are rated and indicted with Green circles for Trustworthy and Red circles for Untrustworthy. Download from <http://www.mywot.com/>

A virus protection company like McAfee will have a Threat Centre on their website that lists all the bad ones out there.

<http://www.mcafee.com/us/mcafee-labs/threat-intelligence.aspx>

If you are unlucky enough to catch a malware program you need to give your computer a good clean. If your current virus protection software is not up to the task try

<http://www.malwarebytes.org/>

PO Box 3774
Richmond, Nelson
7050

Newsletter December 2010
www.yourcompanymatters.co.nz
Laura McIntyre

03-540-3902
021-135-1939

GST – the Next Return – not due till January 15th!

The big change has happened. GST is now 15%. How do you do the next return for the period October 1st to November 30th?

If you are on Payments basis, using MYOB software, and sent in your Rate Change Adjustment with the last return, all you need do is prepare the return like usual. If you have posted an Invoice or Bill dated after October 1st using GST of 12.5% (in the case of a refund or credit) you do need to report those amounts as adjustments. Use the GST reports to find those transactions.

Don't panic. The return for most people is not due till January 15th. If you have any queries I am here to help!

MYOB AccountRight update

There was recently released a wee update to the latest MYOB family, AccountRight. If you have this installed, simply open the MYOB program and go into your company file, like normal. Under the Help Menu at the top click on Check for Updates. Follow the screen prompts.

It pays to check for updates on a regular basis, with any program you are using :-)

Humour

What did the elf say was the first step in using a Christmas computer?
"First, YULE LOGon!"

A Sign of the Times

As a little girl climbed onto Santa's lap, Santa asked the usual, "And what would you like for Christmas?"
The child stared at him open mouthed and horrified for a minute, then gasped: "Didn't you get my E-mail?"

Your Company Matters takes a break

Our office will be closed from December 23rd until January 10th. If your urgently need help, please call 021-135-1939 and leave a message. Your call will be returned.